
APS DRESS CODE POLICY

(2023-2024)

Policy Code:	ADM-3-2023
Approved by:	Ms. Suzan Khashan
Date of review:	October, 2023
Next review date:	September, 2024

Dear APS Staff,

It is of great importance to understand the crucial role of educators and school staff in presenting and reflecting the professional culture of APS School, its vision and mission. Accordingly, please familiarize yourself with the APS Dress Code Policy and expectations that you should adhere to in the school or at any event or occasion where you represent APS.

- 1- All members of staff are expected to dress formally and smartly and maintain their clean outfits during the academic part of the day, as appropriate to our professional status. Staff act as role models for our students and as we expect students to wear smart uniform, we also reflect and uphold this expectation.
- 2- **Female staff:**
 1. Blouses or tops must cover the shoulders, arms and necklines
 2. Tops should have modest necklines and should be opaque and not sheer or transparent.
 3. If trousers are worn, they should be smart trousers that are not tight or in any way transparent. Jeans trousers are not allowed.
 4. Skirts or dresses should be longer than knee-length and should cover the knees when seated.
 5. Footwear should be professional (i.e. dress sandals, smart sandals, flats, dress shoes). Flip-flops, sport sandals, and sport shoes

should not be worn.

6. Employees may wear the abaya if preferred.

7. Excessive makeup is discouraged and should be modest should you wish to wear it.

3- Male Staff:

1. A shirt and tie with tailored trousers preferred to be worn at all times. Shirts should be buttoned to the neck. A tie should be worn when hosting visitors.

2. ___ Footwear should be professional (i.e. dress shoes). Flip-flops, sport shoes, and sandals should not be worn.
3. ___ Employees may wear UAE national dress with well-maintained shoes.

General Directions:

1. ___ Female staff are at liberty to wear jewellery that is befitting of their status as a professional in a work environment. General guidance here would be that less is better.
2. ___ No denim (jeans) to be worn by any staff (teaching or support) during office hours (Sunday – Thursday 7.15am – 2.00pm).
3. ___ Jackets may be removed when teaching or in staff meetings but should be available for parent meetings and other visitors at School and on official duties.
4. ___ Staff teaching specialist subjects (e.g. Art, PE) and support staff in practical roles are expected to wear suitable clothes appropriate to carrying out their role.
5. ___ Footwear should be formal (and clean)

Dress Code

Employees should dress in a professional and culturally appropriate manner.



Suit, Tie, Shirt & Trousers



Shirt & Pants or a Skirt



UAE / GCC National attire

The following are **NOT** considered as professional and acceptable for the workplace



Low & revealing neckline



Graphic T-shirts



Sheer clothing ('See through')



Baseball Caps



Flip flops



Denim material or Jeans

